

IPC Annual Statement Report

Tile House Surgery

Review Date: 27th January 2025

Purpose

This annual statement will be generated each year in January in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the practice website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits undertaken, and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures, and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at Tile House Surgery is Talia Smith, senior nurse

The IPC lead is supported by Linda Upson, Practice manager

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised of areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form that commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year there have been no significant events raised that related to infection control. There have also been no complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

An internal audit was carried out in May 2024

These reviews are conducted on an annual basis or following a significant event.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised to be as low as reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

Infection Control Audit with risk assessment attached carried out in August 2023

- General IPC risks
- COSHH
- Cleaning standards
- Privacy curtain cleaning or changes
- Sharps
- Staff vaccinations
- Water safety
- Staffing, new joiners and ongoing training

Annually, unless otherwise needed

d. Training

In addition to staff being involved in risk assessments and significant events, at Tile House Surgery all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

Various elements of IPC training in the previous year have been delivered at the following times: Staff carry out IPC training on an annual basis

e. Policies and procedures

Policies relating to infection prevention and control are available to all staff via the Practice Index HUB. They are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance, and legislation changes.

f. Responsibility

It is the responsibility of all staff members at Tile House Surgery to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead and Jackie Channa are responsible for reviewing and producing the annual statement.

This annual statement will be updated during January each year.

Signed by

Talia Smith
For and on behalf of Tile House Surgery